Why participate in the ICD’s certificate and certification program?

• Increase your professional organizing knowledge
• Understand best practices to serve your clients
• Advance your profession with credentials
• Become a leader in the field of organization
• Earn respect of related industry professionals
Entrance Requirements

• Must be a subscriber in good standing throughout your CPO-CD studies.
• ICD subscriber for 2 years
• Professional organizer for 2 years
• Experience with at least 5 clients affected by CD issues
• Currently working with at least 3 clients affected by CD issues
• Hold at least 3 Level I Certificates of Study (of CD, HRD, Aging, ADHD)
• Hold at least 2 Level II Specialist Certificates
• Have read at least 8 books on CD related issues
• Submit payment – payment plan available – 4 installments, November through June

See the form
Readiness for CPO-CD III in 2017

Entrance Requirements (Cont)

“But I’m not quite there!”

ICD will consider applicants who do not meet all of the entrance requirements. We have a waiver application process. If you meet most, but not all of the requirements and wish to enter the next Level III class, contact the Certification Program Director.

The Level III program starts in January; applications are due in November.
ICD Level III Certification Program - CPO-CD

Program Components

• 18 educational sessions with a program mentor
• Written Assignments – analytical commentary, 4 book analyses, medical condition report, medical case study, other assignments related to sessions
• Presentations – on Chronic Disorganization, presentation of written assignments, presenting assignments to program mentor
• Program and session feedback reports to Certification Program Director
• Service Component

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Program Components (cont.)

• 18 educational sessions with a program mentor
  – sessions are scheduled at mutually convenient time for student and mentor
  – Student initiates call – calling plan is recommended – meetings are by phone or skype
  – First 4 sessions are held once every 10 to 14 days
  – Following 14 sessions once every 4 to 6 weeks
  – January year one through July/August year two
  – There is room for life events, and time to catch up if necessary
  – Session topics include:
    • ICD terminology
    • Processing modalities
    • Ethics and boundaries
    • Client challenges
    • Mental and Physical Health Conditions
    • Exploring Self Improvement

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Program Components (cont.)

• Written Assignments – analytical commentary, 4 book analyses, medical condition report, medical case study, other assignments related to sessions
  – Written assignments are expected to be at a college/university level of writing
  – Hiring outside editors is allowed
  – Assignments are strictly formatted – the aim is to achieve a professional voice and presentation
  – Templates and samples are available for most assignments

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Program Components (cont.)

• Presentations – on Chronic Disorganization, presentation of written assignments, presenting assignments to program mentor
  – Presentations are primarily to the program mentor, with the exception of the peer review at the end of the program, and any service that involves presentations

Program Components (cont.)

• Program and session feedback reports to Certification Program Director
  – Reports are required at regular intervals, primarily fill-in and short answers questions

Program Components (cont.)

• Service Component
  – Service to ICD and the CD community is part of the Level III program.
## Completion Requirements

- Completion of all 18 program sessions
- Must hold all three of the following Level I Certificates of Study
  - Certificate of Study in Basic ADD Issues with the CD Client
  - Certificate of Study in Basic ADHD Issues with the CD Client
  - Certificate of Study in Understanding the Needs of the Aging CD Client
- Must hold three of the following Specialist Certificates (CD, Aging, ADHD, Hoarding)
- Successful completion of Peer Review

## The Peer Review

- Generally held at an ICD conference
- Culmination of program – opportunity for candidates to demonstrate the depth and breadth of their learning
What Next?

• If you are interested in participating in the program from January 2018 to September 2019 please contact CPD Laurene Livesey Park to set up meeting to discuss your situation.
• Look at service opportunities and volunteer.
• Top up your Level I and Level II requirements, if necessary.
• Ask Questions!
  ICDCert@ChallengingDisorganization.org