
Certified Professional Organizer in Chronic Disorganization® Information Session

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*An Officially
Sponsored
ICD Class*

Webinar Description

Certified Professional Organizer in Chronic Disorganization® Information Session

- This session is a not-for-credit information session for subscribers who are interested in learning more about the Level III CPO-CD® program.

Welcome

Certified Professional Organizer in Chronic Disorganization® Information Session

Here's what we will cover during this
information session:

- Intro to the program
- Components of the program
- Prerequisites of the program
- Preparing for the program
- Costs of the program

- Q and A with recent and current students and Program Mentors

CPO-CD® Program

What is the Certified Professional Organizer in Chronic Disorganization®

- Level III of ICD®'s 5 level Certificate and Certification Program
- The purpose of the ICD CPO-CD® program is to develop a professional organizer's skills and knowledge by utilizing a mentor-style relationship. This program provides the intermediate and advanced professional organizer an environment and forum to discuss client issues, problems and challenges. Participation in the CPO-CD® program develops professional integrity and improves an organizer's communication skills. The CPO-CD® program is specifically geared to improve the quality of service, techniques and knowledge professional organizers provide to their CD clients.

CPO-CD® Program

Why Consider the CPO-CD® program?

- Increase your professional organizing knowledge
- Understand best practices to serve your clients
- Advance your profession with credentials
- Become a leader in the field of organization
- Earn respect of related industry professionals

CPO-CD® Program

Components of the CPO-CD® program?

- 18 sessions, with a dedicated Program Mentor
- Client Challenges
- Writing Assignments
- Book and Media Analyses
- Resource Reviews
- Business-Related Assignments
- Service Requirements
- More!

CPO-CD® Program

Components of the CPO-CD® program?

Writing Assignments

- There is a heavy writing component using the style of the American Psychological Association (APA Style®). If you don't write on a regular basis, an appreciable amount of time has passed since you were in school, or you are not proficient in the APA Style®, consider an adult education class to refresh your skills or take the on-line APA Style® tutorial before embarking on the program.

CPO-CD® Program

Components of the CPO-CD® program?

Reading

- Extensive reading is entailed in the program as well as for three Level II Specialist Certificates required by your graduation date. You must have at least two of the three required Level II Specialist Certificates prior to the program to mitigate the additional time involved in the reading and class requirements for the Level II Certificates

CPO-CD® Program

Components of the CPO-CD® program?

Presentations

- on Chronic Disorganization, presentation of written assignments, presenting assignments to program mentor
- Presentations are primarily to the program mentor, with the exception of the peer review at the end of the program, and any service that involves presentations
- New assignments – presentations on Social Media

CPO-CD® Program

Components of the CPO-CD® program?

Service Requirements

- To graduate from the Level III CPO-CD program, candidates must complete service in the Present, Write and Participate/Contribute categories, and **either** the Represent or Lead categories.

Present	Write	Participate/Contribute	Represent	Lead
Required	Required	Required	Option 1	Option 2
Choose at least one	Choose one green or two black	Choose one green or two black	Choose one green or two black	Choose at least one
Serve as a panelist for an ICD class	Write a new ICD Publication	Serve on ICD committee for one year or term.	Serve as Regional or Chapter Ambassador for one year	Write and present an ICD class
Present or co-present a minimum 20 minutes presentation to a general public audience (minimum 10 people) about CD.	Revise or translate an existing ICD Publication	Edit an ICD publication, article or story	Attend and distribute ICD printed materials at a Related Professional event. (Psychologists, social workers, ADD Coaches, Offices on Aging, etc.)	Chair ICD committee for one year
Present or co-present a minimum 20-minute presentation to a group of professional organizers (minimum 5 people) about CD.	Write a Fact Sheet for the ICD.	Participate in an ICD ConnectUp for one year or a minimum of 4 meetings.	Serve at a booth open to the general public providing information about the ICD	Serve as ICD Board Member, Volunteer Coordinator, Class Coordinator,
Podcasts – 3 (10-minute minimum) presentations to a general public audience about CD.	Article (Minimum 450 words) published in print or on-line about CD which cites the ICD as a resource.	Conference tasks: Photographer, registrant, conference buddy coordinator	Minimum 30-minute meeting with a related professional in which information about CD and ICD is shared	Establish and facilitate a clutter support group (minimum 3 people) which focuses on CD and CD issues
Media appearance in which the words chronic disorganization and ICD are on air (at a minimum)		Participate in ICD task force, or approved task as assigned by an ICD Director.	Serve at ICD booth (Certification, Ambassador, Education) at ICD conference	Coordinate ICD presence at a professional organizing or related professional conference, including vendor/expo booth
		Promote and monitor ICD social media platform.		Coordinate an ICD ConnectUp for at least one year, or a minimum of 4 meetings.
		Participate in ICD Research project, 6 months to 1 year		

CPO-CD® Program

Components of the CPO-CD® program?

Time Commitment

- On paper – 18 sessions spread over 20 months – the reality...

CPO-CD® Program

Prerequisites of the CPO-CD® program

- ICD® subscriber for minimum 2 years
- Professional Organizer for minimum 2 years
- Experience with 5+ clients affected by CD
- Currently working with 3+ clients affected by CD
- Level I Certificates of Study – ADHD, AGE, HRD
 - 2 to enter, all 3 to graduate
- Level II Specialist Certificates – CD, ADHD, AGE, HRD
 - Two to enter, 3 to graduate
- 8 books on professional organizing and CD issues
- Participation in Service Activities

CPO-CD® Program

Preparing for the CPO-CD® program

- Level I and Level II certificates – fulfill as many before as possible
- Service – begin up to 2 years before entrance to the program
- Life! What is coming up?

CPO-CD® Program

Costs of the CPO-CD® program?

- \$3000 for the program
- Payable in 4 installments
- Additional fees – peer review/program completion fees
- Any additional certificate fees
- Attendance at ICD conference or Virtual Assembly

**CPO-CD®
Program**

Questions?

Contact

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